

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

cm 1919-27

CONTRACTOR INFORMATION

Name: COPYFAX

Address: 6631 N. EXECUTIVE PARK SUITE 210 JACKSONVILLE, FLORIDA 32216
City State Zip

Contractor's Administrator Name: Richard Durant Title: Sales Rep

Tel#: 904-296-1600 Fax: 904-296-7111 Email: Richard.durant@copyfax.com

CONTRACT INFORMATION

Contract Name: Maintenance Agreement for Ricoh Aficio RSPC320DN-Callahan Branch Contract Value: \$400.00 (annual)

Brief Description: Parts, Labor, Service Calls and Supplies (exclude paper)

Contract Dates: From: 10/01/15 to 09/30/16 Status: XX New XX Renew Amend# WA/Task Order

How procured: Sole Source Single Source ITB RFP RFQ Coop. Other County Contract

If Processing an Amendment:

Contract #: Increase Amount of Existing Contract: No Increase

New Contract Dates: to TOTAL OR AMENDMENT AMOUNT:

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. Danvers Dostwick 11/24/15
Department Head Signature Date

546020
01713571-546000
Funding Source/Acct #
2

2. Charlotte Young 11/25/15
Contract Management Date

3. [Signature] 11-25-15
Office of Management & Budget Date

4. [Signature] 11-3-15
County Attorney (approved as to form only) Date

15 NOV 24 PM 2:42

Comments:

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 12/4/15
Ted Selby Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

NOVEMBER 16, 2015

**PROPOSAL
FOR
NASSAU COUNTY LIBRARY**

**MAINTENANCE AND SUPPLY AGREEMENT
CALLAHAN COPIER**

**BASE QUARTERLY CHARGE OF \$100.00 INCLUDES 10,000
COPIES. EXCESS COPIES AT \$.0079 PER COPY.
INCLUDES ALL PARTS, LABOR, SERVICE CALLS AND
SUPPLIES EXCEPT PAPER.**

UNIVERSITY OF SOUTH FLORIDA 9-13-G

Jacksonville ◀▶▶
6631 N Executive Park Court
Suite 210
Jacksonville, FL 32216
Phone: 904.296.1600
Fax: 904.296.7111

Gainesville ◀▶▶
3210 SW 40th Blvd.
Suite A-2
Gainesville, FL 32608
Phone: 352.336.1771
Fax: 352.336.8151

St. Augustine ◀▶▶
140 Gateway Circle
Suite 1
St. Johns, FL 32259
Phone: 904.827.0178
Fax: 904.208.5105

Daytona Beach ◀▶▶
480 Fentress Blvd
Suite L
Daytona Beach, FL 32114
Phone: 386.252.2292
Fax: 386.252.0920

Peggy Snyder

From: Claire Shepherd <cshepherd@nassaucountyfl.com>
Sent: Monday, December 07, 2015 10:55 AM
To: Charlotte Young; Dawn Bostwick; Cathy Lewis; Sharon Johns; Connie Arthur
Cc: Megan Sawyer; Mary Potochnik; Brenda Linville; Peggy Snyder
Subject: Re: CM1919-27 CopyFax

Charlotte, Do we know about FB's yet?

Claire Shepherd
Administrative Assistant I
Nassau County Public Library System
904-548-4859
cshepherd@nassaucountyfl.com

From: Charlotte Young
Sent: Monday, December 7, 2015 10:52 AM
To: Dawn Bostwick; Cathy Lewis; Sharon Johns; Connie Arthur
Cc: Claire Shepherd; Megan Sawyer; Mary Potochnik; Brenda Linville; Peggy Snyder
Subject: CM1919-27 CopyFax

For your record, please find attached contract approval form for CopyFax. The original is being sent via interoffice mail to Clerk Services.

Charlotte J. Young, CPPB, Contract Manager
Nassau County Contract Management
96135 Nassau Place, Suite 2
Yulee, Florida 32097
904-530-6040
cyoung@nassaucountyfl.com

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